

Graduate Council Meeting Agenda

B12A Bertelsmeyer Hall and via Zoom
12:00 pm, February 5, 2025

Zoom link: <https://umsystem.zoom.us/j/93552980685?pwd=JonllEqjtQOtf5d7MJcwp0H3UJp0kW.1>

Meeting ID: 935 5298 0685 Passcode: 902210

1. Roll call
2. Approval of minutes from November 6, 2024 meeting
3. President's report
 - a. Parliamentarian update.
4. Submit Nominations/Self-Nominations for 2024-25 End of Year Awards Committee to mstgradfac@mst.edu by February 25. Vote will occur at the March Graduate Council Meeting.
 - a. Five members needed (Four must be members of Graduate Faculty; One must be a staff member working with a graduate program/office)
5. Nominations needed for the 2024-25 Outstanding Contributions to Graduate Studies and Graduate Staff Excellence Awards; email will be sent out soon.
6. Graduate Faculty Membership Renewals
 - a. Reminders will be sent out soon.
 - b. Those expiring in 2025 must reapply by the first Monday in March (for May vote) or the first Monday in October (for December vote).
7. Nominations requested for the Faculty Standing Committee
 - a. Budgetary Affairs
 - i. One member must be elected by the Graduate Faculty at the May 2025 meeting to serve a two-year term (to replace Dr. Jorge Parcel whose term is expiring July 2025).
 - ii. Dr. Cheng Hsiao Wu remains as the second member from the Graduate Faculty until July 2026.
8. Nominations will be soon requested for 2025-26 Graduate Faculty President and Secretary (to be elected at May 2025 meeting).
9. Grad Track Pathway
 - a. Extend start time for MS to 1 year after BS graduation (see results of GTP opinion survey attached)
 - b. Certificate track (see proposal on page 2) - Recommend the council to vote on the decision since it was discussed last fall.
 - c. Limiting credit hours for GTP/dual enrollment
10. New business

Certificate Track

Allows eligible students to apply up to six credit hours of graduate courses (5000- and 6000-level lecture) taken while completing the bachelor's degree towards a future graduate certificate.

Courses designated as shared credits are registered as undergraduate credits, and therefore, they will be charged at the undergraduate tuition rate, and included in the cumulative undergraduate GPA. Shared credit courses cannot be factored into the cumulative graduate GPA and will not appear on the graduate transcript.

A student is eligible to apply to the pathway once the following criteria are met:

- a. Must be active in a bachelor's degree program (it is recommended students apply at least 30 days prior to completing the bachelor's degree).
- b. Must have a minimum cumulative GPA of 3.00/4.00.
- c. Must have a minimum GPA of 3.50/4.00 in the group of designated courses specified by the department.

To be admitted to the pathway program, eligible students must submit an early provisional application to the intended certificate program for the semester following the anticipated completion of the bachelor's degree. Individual departments may require additional documents, such as statement of purpose, or letters of recommendation.

Prior to completing the bachelor's degree, the student must also consult with their undergraduate and graduate advisor(s) to determine which courses will be designated as shared credits. This ensures that the courses will satisfy the requirements of the bachelor's degree and can be used toward the requirements of the certificate. Once the courses are selected, the student must formally designate the courses selected for shared credits with the department chair/designee and the vice provost of graduate education. If changes occur at any time, the student must revise their plan in the same manner. The courses designated as shared credits must be accurate, and if changes occur at any time, the student must revise their last approved designation.

Students must maintain a cumulative GPA of at least 3.00 until they complete their bachelor's degree and receive a grade of B or better in the shared credit courses.

If all program requirements are met, the approved shared credit courses may be used to meet the requirements of the certificate program. If any course does not meet the requirements, that course will not be considered as part of the shared credits for the certificate requirements.

Once the bachelor's degree is awarded with a cumulative GPA of 3.00/4.00, and the student is fully admitted to the certificate program, the courses designated as shared credit will be included on the student's graduate degree audit as part of the certificate program requirements.